



King County Engagement Manager

The Washington Bus is a statewide organization that engages young people in the civic process and builds political power for our generation. We empower young people of color, LGBTQ youth, first generation college students, and young people from working class and immigrant communities. We activate our generation through education, civic participation, and hands-on democracy, and work to put the young people most often excluded from the political process at its center. The Washington Bus is creating a more equitable Washington by building a democracy that works for all people.

We focus our work through three core areas of work:

- **People:** we invest in developing the skills and opportunities of young people, whether they are first-time volunteers, new voters or effective legislators;
- **Participation:** we register thousands of young people to vote, educate them on the issues, and turn them out to vote;
- **Policy:** we see good legislation and policy as both an opportunity for young people to learn about civic life and a necessary tool for moving Washington forward.

The Bus is seeking a highly motivated person to join the Washington Bus team leading our outreach and organizing efforts. The King County Engagement Manager is the driver of the Bus's organizing presence in King County — building real political power for young people. The King County Engagement Manager mobilizes voters on college campuses and at community events, identifies and develops young leaders, and leads volunteer efforts to shape change and build political power in our communities.

This is a full-time, exempt, permanent position with varied evening and weekend requirements. This position requires regular travel throughout King County and occasional travel throughout Washington State. A valid driver's license and the ability to travel 2-5 days a week is required. The King County Engagement Manager works closely with the program team and reports directly to the Program Director. This is an excellent opportunity to join a dynamic organization with a passionate staff. The Bus requires a high level of personal initiative and provides exceptional opportunities for growth and leadership.

The Washington Bus is an inclusive organization, fostering and drawing on leadership from communities of color, LGBTQ communities, immigrant communities, and emerging young leaders. The Washington Bus is an Equal Employment Opportunity Employer. Employment and program policies of the Washington Bus are nondiscriminatory in regard to race, color, gender, religion, age, national origin, disability, veteran status or sexual orientation.

Responsibilities:

Electoral Mobilization

- Develop and execute strategies to register thousands of young people to vote at college campuses and community events throughout the region
- Oversee The Bus's get-out-the-vote efforts in the region, employing a combination of old-school turnout tactics and innovative approaches to make sure our generation shows up to vote
- Plan special events, like candidate forums and rallies, to activate young people to take part in upcoming elections
- Collect, track, manage, and input voter registration and other data

Community Organizing

- Recruit young people at college campuses, high schools, and community events to take part in civic action
- Cultivate and sustain partnerships with community-based organizations, colleges, and local elected officials
- Develop cohorts of young leaders to deepen organizing efforts
- Manage and mentor volunteers, interns, and fellows within your region to carry out and execute the Bus's advocacy, community organizing, and electoral mobilization strategies
- Put on fun, creative events that expand our visibility and inspire people to take civic action
- Other duties as assigned

Required Skills

To be successful in this position, you will need to demonstrate a mastery of these skills and abilities:

- At least one year campaign or field organizing experience, with a proven ability to deliver results
- Demonstrated commitment to equity and social justice
- Personal passion for undoing institutional racism
- Enthusiasm and belief in the Bus's mission to engage young people in the civic and political process
- Ability to understand different communication styles, learning styles, and cultural competencies
- Comfortable working with a diverse and youthful team of volunteers, staff and allies
- Ability to personally motivate yourself and others under pressure and to remain flexible in your goals

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- Demonstrated ability to self-manage, set priorities, take initiative, and collaborate with others to meet multiple deadlines and priorities in a fast-paced environment
- Experience with public speaking or training
- Experience with partner and relationship building
- Experience with recruiting, developing, and managing volunteers to achieve goals
- Relentlessly positive

Desired Qualifications

- Experience using the Voter Activation Network, Google Drive and Excel
- Experience with leadership development coaching, training, campaign management, and campus and community organizing
- Familiarity with Washington State politics

How to Apply

Please submit the following documents in one PDF to jobs@washingtonbus.org: a resume demonstrating your relevant experience, a cover letter, and two professional references. Applications must include “King County Engagement Manager” in the email subject line. Applications submitted by February 17, 2019 will be given priority consideration. Interviews will be scheduled on a rolling basis, and this position will be open until filled.

Compensation is \$37,000 - \$39,000 annually depending on experience. This role is not eligible for overtime pay. The Bus offers a comprehensive benefits package, including ORCA pass, 100%-employer paid premium for medical/dental/vision coverage, generous paid-time off, and a flexible work environment with opportunities for professional development.

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